

Name: _____ **Date:** ___/___/___

PROJECT TRACKING SHEET

Sheet	Letter	Still to be done	YES	GCSE	DATE
PRODUCT PROFILE	A				
CUSTOMER PROFILE	B				
PROBLEM AND BRIEF	C				
EXISTING PRODUCTS	D				
EXISTING PRODUCTS SURVEY	ED2				
TASK ANALYSIS	E				
DESIGN REQUIREMENTS	F				
DESIGN SPECIFICATIONS	G				
MOOD BOARD	H				
INITIAL DESIGNS	I				
ONE OR MORE DESIGNS DEVELOPED	J				
BATCH PRODUCTION METHODS	K				
CAD/CAM TECHNIQUES	L				
AVAILABLE MATERIALS AND FIXINGS	M				
TESTING AND TRIALLING	N				
MODELLING OF FINAL DESIGN	O				
PLANNING FOR PRODUCTION	P				
JIGS AND TEMPLATES	Q				
DIARY OF MAKING	R				
MATERIALS CUTTING LISTS	S				
TESTING MY FINISHED PRODUCT	T				
COMPARING TO SPECIFICATION	U				
EVLUATION	V				
QA—NOTES					
PRINTED OUT ALL DRAWINGS AND DIAGRAMS					
INCLUDED ALL MODELS AND TESTS PIECES					
NAMED EVERYTHING					

Name: _____ **Date:** ___/___/___

A

PRODUCT PROFILE

Name: _____ **Date:** ___/___/___

B

CUSTOMER PROFILE

Name: _____ **Date:** ___/___/___

C

PROBLEM AND BRIEF

Name: _____ **Date:** ___/___/___

D

EXISTING PRODUCTS

Name: _____ **Date:** ___/___/___

D2

EXISTING PRODUCTS SURVEY

Name: _____ **Date:** ___/___/___

E

TASK ANALYSIS

Name: _____ **Date:** ___/___/___

F

DESIGN REQUIREMENTS

Name: _____ **Date:** ___/___/___

G

DESIGN SPECIFICATIONS

Name: _____ **Date:** ___/___/___

H

MOOD BOARD

Name: _____ **Date:** ___/___/___

I

INITIAL DESIGNS (First Page)

Name: _____ **Date:** ___/___/___

12

INITIAL DESIGNS (Second Page)

Name: _____ **Date:** ___/___/___

J

ONE OR MORE DESIGNS DEVELOPED Page 1

Name: _____ **Date:** ___/___/___

J2

ONE OR MORE DESIGNS DEVELOPED Page 2

Name: _____ **Date:** ___/___/___

J3

ONE OR MORE DESIGNS DEVELOPED Page 3

Name: _____ **Date:** ___/___/___

K

BATCH PRODUCTION METHODS

Name: _____ **Date:** ___/___/___

L

CAD/CAM TECHNIQUES

Name: _____ **Date:** ___/___/___

M

AVAILABLE MATERIALS AND FIXINGS

Name: _____ **Date:** ___/___/___

N

TESTING AND TRIALLING RESULTS

Name: _____ **Date:** ___/___/___

0

MODELLING OF FINAL DESIGN

Name: _____ **Date:** ___/___/___

P

PLANNING FOR PRODUCTION

Name: _____ **Date:** ___/___/___



JIGS AND TEMPLATES

Name: _____ **Date:** ___/___/___

R

MY DIARY OF MAKING THE FINAL PRODUCT

Name: _____ **Date:** ___/___/___

S

MATERIALS CUTTING LISTS

Name: _____ **Date:** ___/___/___

T

TESTING MY FINISHED PRODUCT

Name: _____ **Date:** ___/___/___

U

COMPARING MY PRODUCT TO MY DESIGN SPECIFICATIONS

Name: _____ **Date:** ___/___/___

V

EVALUATION